

Comprehensive HR Assessment (CHRA)

1. Comprehensive onsite evaluation and human resources audit & assessment based on regulatory and industry best practices.

With employment litigation at an all time high, this in-depth assessment of HR practices can reduce your potential for costly claims and problems. The CHRA addresses:

- compliance with company policies
- procedures and standards
- 175+ point checklist to audit compliance with Federal and State employment laws

The CHRA is performed on-site with key management personnel to determine compliance with State and Federal employment laws and effectiveness of HR practices, followed by communication of audit findings and recommendations for correcting deficiencies and suggestions for improvement. Areas of review include:

- Required postings
- Recruitment and Hiring
- Orientation, Training and Development
- Employee Files, Records and Retention
- Conditions of Employment
- Employee Handbook
- Wage and Hour
- Compensation/Benefits
- Employee Conduct and Corrective Action
- Terminations

Specialties

• Agriculture & Farming	• Health Care & Hospitals
• Associations & Non-profit	• Hospitality & Hotel
• Automotive & Dealers	• Loss Control – Agents/Carriers
• Banking & Credit Unions	• Manufacturing & Warehousing
• Construction	• Real Estate & Property Mgmt
• Education & Schools	• Retail & Office
• Finance & Insurance	• Technology & Bio-tech
• Government	• Utilities

2. Comprehensive report to include recommendations for improvement.

**Is it time for
your company's
Comprehensive
HR Assessment**



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